

# City of Santa Paula

## *Planning Commission Agenda*

CHAIRPERSON AUSTIN AUGER  
VICE CHAIRPERSON DAVID ROSS  
COMMISSIONER JASON HERBER  
COMMISSIONER GRACE KELLY  
COMMISSIONER NOEL KIESEWETTER



## **REGULAR MEETING OF THE SANTA PAULA PLANNING COMMISSION**

**TUESDAY, SEPTEMBER 22, 2026  
6:00 PM**

**CITY HALL COUNCIL CHAMBERS  
970 VENTURA STREET, SANTA PAULA, CA 93060**

## PLANNING COMMISSION REGULAR MEETING

Beginning July 1, 2026, California Senate Bill 707 ("SB707") / Government Code § 54953.4 enacted new enhanced-access rules under the Ralph M. Brown Act ("Brown Act"), the state's open-meeting law for local governments. SB707 applies to an *eligible legislative body*, defined as certain city councils (of cities with more than 30,000 residents), county boards, and large special-district boards. Please note, the City of Santa Paula Planning Commission is defined as a *separate appointed body*, and therefore is not subject to enhanced SB707 meeting requirements. Standard Brown Act meeting requirements still apply. Please contact the City Clerk at [cityclerk@spcity.org](mailto:cityclerk@spcity.org) or (805) 933-4208 for further information, if needed.

Planning Commission regular meetings are held the 4<sup>th</sup> Tuesday of each month at 6:00 p.m. (PT) in the Santa Paula City Hall Council Chambers, 970 Ventura St., Santa Paula, CA 93060 and occasionally at the City of Santa Paula Community Center at 530 W. Main St., Santa Paula, CA 93060. Special and Joint Meetings vary by date and time.

### **HOW TO PARTICIPATE BEFORE THE MEETING**

Members of the public are encouraged to submit correspondence on any Planning Commission agenda item by sending an email to [plan@spcity.org](mailto:plan@spcity.org). All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Comments received after 3:00 p.m. (PT) will be provided to the legislative body the next day. Your participation in this meeting is in the public domain. Meetings are cablecast. Minutes of this meeting will reflect your participation in this meeting and are posted on the City's website.

### **HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE**

Watch from home live on local cable Channel 10, or view the live feed on the City website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>. Please note, Special Meetings generally are not recorded, nor are they generally available on Channel 10 or live feed on the City website.

### **HOW TO PARTICIPATE IN-PERSON DURING THE MEETING**

If you wish to speak at a Planning Commission meeting, please fill out a Public Comment Form noting your name and address and submit the form to the Community Development Technician or meeting Secretary. Providing your name, address, or other identifying information on the form is voluntary and requested to assist the City with orderly meeting administration and provide context to comments. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.** Speakers using a translator will be provided at least twice the allotted time, unless simultaneous translation equipment is available and used by the City.

### **INTERPRETATION ASSISTANCE; TRANSLATED AGENDAS; REQUESTS**

The City will attempt to accommodate reasonable requests for translation assistance at Planning Commission meetings. Due to financial and scheduling restraints, however, accommodation of translation requests for Planning Commission meetings cannot be guaranteed. Members of the public may post additional translations of this agenda at Santa Paula City Hall, 970 Ventura St., Santa Paula, CA 93060. Members of the public who wish to translate a meeting or receive interpretation from another member of the public may request reasonable assistance by contacting [plan@spcity.org](mailto:plan@spcity.org) or (805) 933-4214. Assistance may include arranging space for interpreters, allowing additional time for interpretation, or allowing the use of personal equipment or facilities for commercially available interpretation services.

### **PLEASE NOTE**

Person(s) who are dissatisfied with a decision of the Planning Commission may have the right to seek review of that decision by the City Council by filing an appeal and submitting any associated fees prior to the appeal deadline. SPMC § 16.206.020 states "All appeals must be filed within 10 calendar days of the date of the rendering of the decision. If the tenth day occurs on a holiday or weekend, the appeal period is extended to the next city workday. No appeal can be accepted after the appeal period expires."

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate remotely or in person in this meeting, please contact [plan@spcity.org](mailto:plan@spcity.org) or (805) 933-4214. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests will be received and resolved promptly, with any doubt resolved in favor of accessibility. (28 CFR 35, 102-35.104 ADA Title II).

Written materials distributed to the Planning Commission within 72 hours of the Planning Commission meeting are available for public inspection immediately upon distribution in the Community Development Department office, 200 S. 10<sup>th</sup> St., Santa Paula, CA 93060.

**1. CALL TO ORDER**

REMINDER: In order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

**2. FLAG SALUTE**

**3. ROLL CALL**

**4. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the Planning Commission. A Public Comment Form must be submitted prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Chairperson at the conclusion of the meeting. Individual Commissioners may briefly respond to Public Comments or ask questions for clarification. The Chairperson may direct the Community & Economic Development Director to report to the Planning Commission on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for Planning Commission consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Planning Commission, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

**5. CONSENT CALENDAR**

Background information has been provided to the Planning Commission on all matters listed under the Consent Calendar and these items are considered to be routine by the Planning Commission and are normally approved by one motion. If discussion is requested by a Commissioner on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

**5.A APPROVAL OF MINUTES: 03.24.2026 PLANNING COMMISSION MEETING**

**RECOMMENDATION:**

Staff recommends the Planning Commission approve the meeting minutes as submitted.

**6. PUBLIC HEARING**

- Verification of Legal Notice Requirements for Public Hearing
- Declaration of Conflicts
- Declaration of Ex Parte Contacts
- Open Public Hearing
- Staff Presentation
- Discussion and Action
- Close Public Hearing

**6.A PROJECT 2022-PD-02: A REQUEST FOR APPROVAL OF RESOLUTION NO. 3887 APPROVING A PLANNED DEVELOPMENT PERMIT FOR A NEW HILLSIDE SINGLE-FAMILY RESIDENCE ON A VACANT LOT AT 611 SHASTA DRIVE, AND FINDING THE PROJECT TO BE CATEGORICALLY EXEMPT FROM CEQA PER § 15303(a) (CLASS 3, NEW CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES)**

**RECOMMENDATION:**

Staff recommends the Planning Commission adopt Resolution No. 3887, approving a Planned Development Permit for a new hillside single-family residence on a vacant lot at 611 Shasta Drive, subject to the conditions of approval listed in the Resolution, and finding the project to be Categorically Exempt from CEQA per § 15303(a) (Class 3, New Construction or Conversion of Small Structures).

**7. ORDER OF BUSINESS**

**8. CITY COMMUNICATIONS**

**9. ITEMS FOR FUTURE AGENDAS**

**10. ADJOURNMENT**

I declare under penalty of perjury that I posted this Planning Commission Agenda on the bulletin board near the front door of City Hall, 970 Ventura St., Santa Paula, CA 93060:

On: \_\_\_\_\_ At: \_\_\_\_\_ By: \_\_\_\_\_

Tom Tarantino  
Planning & Economic Development Manager